



## **NOTICE OF MEETING**

### **Overview and Scrutiny Commission**

**Thursday 11 September 2008, 7.30 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

### **To: OVERVIEW AND SCRUTINY COMMISSION**

Councillor Edger (Chairman), Councillor McLean (Vice-Chairman), Councillors Mrs Birch, Brunel-Walker, Burrows, Finnie, Leake, Mrs Shillcock, Thompson, Virgo, Ms Whitbread and Worrall

#### **Church Representative Members** (Voting in respect of Education matters only)

Mr G S Anderson and Mr M G Gibbons

#### **Parent Governor Representative Members** (Voting in respect of Education matters only)

Mr I Sharland

#### **cc: Substitute Members of the Committee**

Councillors Baily, Mrs Beadsley, Beadsley, Browne, Dudley, Mrs Pile and Wade

ALISON SANDERS  
Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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**AGENDA**

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**1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS**

To receive apologies for absence and to note the attendance of any substitute members.

**2. MINUTES AND MATTERS ARISING**

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 17 July 2008.

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**3. DECLARATIONS OF INTEREST AND PARTY WHIP**

Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

**4. URGENT ITEMS OF BUSINESS**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

**PERFORMANCE MONITORING**

**5. RISK MANAGEMENT UPDATE**

The Risk Management Update prepared by the Head of Audit and Risk Management is attached for the Commission's consideration prior to its submission to the Executive on 16 September 2008.

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**OVERVIEW & POLICY DEVELOPMENT**

**6. REPORT OF THE REVIEW OF SUPPORT FOR CARERS**

A report resulting from the review of the support for carers undertaken by a working group of the Social Care and Learning Overview and Scrutiny Panel is attached for approval. The report will be considered by the Panel on 10 September 2008.

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**7. REPORT OF THE REVIEW OF THE LOCAL AREA AGREEMENT**

A report resulting from the review of the Local Area Agreement undertaken by a working group of the Overview and Scrutiny Commission is attached for approval.

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8. **OVERVIEW AND SCRUTINY QUARTERLY PROGRESS REPORT**  
To note the Quarterly Progress Report of the Assistant Chief Executive. 91 - 98

9. **UPDATES FROM OVERVIEW AND SCRUTINY PANEL CHAIRMEN**  
To receive verbal updates from the Overview and Scrutiny Panel Chairmen.

**HOLDING THE EXECUTIVE TO ACCOUNT**

10. **EXECUTIVE FORWARD PLAN**  
To consider forthcoming items on the Executive Forward Plan relating to the Chief Executive's Office and Corporate Services Department. 99 - 104